

PROSPECTUS

1 ORGANIZER	1 2 3 Tel Fax E-mail Website	Royal Belgian Table Tennis Federation Brognezstraat 41 bus 3 1070 Brussel +32 2 527 53 72 +32 2 527 52 49 info@vttl.be open.vttl.be				
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3 ITTF COMPETITION MANAGER	Name Tel Fax E-mail	Dimosthenis MESSINIS 0030 6970 2361 16 no Fax dmessinis@ittf.com				
4 VENUE	1 2 3 Tel Fax E-mail Website	Sport- en Recreatiecentrum Haneveld Nieuwe Steenweg 74 8420 De Haan + 32 59 24 21 04 no fax sport@dehaan.be www.dehaansport.be/infrastructuur/sporthal/				
5 EVENTS	1 2 3 4 5 6	Men's Singles (MS) mandatory event Women's Singles (WS) mandatory event Men's Doubles (MD) mandatory event Women's Doubles (WD) mandatory event U21 Men's Singles (U21 MS) mandatory event U21 Women's Singles (U21 WS) mandatory event Under 21 Category for 2018: Born on or after January 1st, 1997				
6 SCHEDULE	Qualification dates:	23-Oct-18 - 24-Oct-18 Man Draw dates: 25-Oct-18 - 27-Oct-18				
7 SYSTEM OF PLAY	Qualifications: 2 Days Main Draw: 3 Days					
8 DRAW (for Seeded Players)	Will take place on the	October 24, 2018 at 14:00 hrs at Competition Venue, meeting room 1 The official draw for qualifications takes place 2 days before the first competition day, at 12:00 local time. This is also the entry cancellation deadline.				
9 EQUIPMENT	Nb.Tables Nb. Practice tables Balls Floor	10 14 DHS D40+*** Taraflex Table Tennis 3.7	Tibhar Smash 28/R Tibhar Smash 28/R white *** stars Framboise	blue blue white *** stars	Net	Tibhar Smash
10 PRIZE MONEY Paid cash on site	Total prize money Applicable taxes	\$40,000 18.0%	as per the national laws			
11 HOSPITALITY	Option 1 Additional information	Accreditation fee payment without hospitality In case the participants choose Option 1 the Organizers will not offer an official hospitality package. The participants have to look after their own accommodation, transportation and meals. The participants will only pay the accreditation fee. Accreditation fee for the players is fixed to (according to the currency) 120.00 Euro € Accreditation fee for the coaches and medical staff is fixed to (according to the currency) 120.00 Euro €				
	Option 2 Address Address Tel. Fax. Website Additional information	Hotel Astoria *** De Haan Leopoldlaan 7 8420 De Haan +32 59 24 24 11 no fax http://www.hotelastoria.be/nl Single room per person per day 190.00 Euro € Double room per person per day 150.00 Euro € The official hospitality package includes (3 nights minimum) <input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee The hotel is situated 1,5 km from the competition venue.				
	Option 3 Address Address Tel. Fax. Website Additional information	Hotel Ibis De Haan Wenduinsteeweg 136 8420 De Haan +32 59 24 20 30 +32 59 24 20 31 http://www.accorhotels.com/nl/hotel-8092-ibis-de-haan/index.shtml Single room per person per day 150.00 Euro € Double room per person per day 120.00 Euro € The official hospitality package includes (3 nights minimum) <input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee The hotel is situated 4 km from the competition venue.				

11 HOSPITALITY	<p>Option 4 Address Address Tel. Fax. Website</p> <p style="text-align: right;">Single room per person per day Double room per person per day</p> <p style="text-align: right;">Euro € Euro €</p> <p>The official hospitality package includes (3 nights minimum) <input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee</p> <p>Additional information</p>												
12 TRANSPORTATION	<p>from (airport name) to Ostend International Airport, transport from other airports with extra costs to the selected hotel and the venue and back</p> <p>from (railway station name if any) Ostend Railway Station to the selected hotel and the venue and back.</p> <p>Free transportation will only be arranged when booking the full hospitality package (OHP) and if you send back your travel form in time. Please check the deadline in the item 15.</p>												
13 ROOM CANCELLATION	<p>For room cancellation after October 16, 2018</p> <p>Additional information The entering association will be charged with one night costs of the official hospitality package (Option 2; Single room); this is valid for players, coaches, medical staff, accompanied persons</p>												
14 ACCREDITATION	<table border="0"> <tr> <td>Date</td> <td>October 22, 2018</td> <td>from</td> <td>11:00</td> <td>to</td> <td>20:00</td> </tr> <tr> <td>and the</td> <td>October 23, 2018</td> <td>from</td> <td>8:30</td> <td>to</td> <td>20:00</td> </tr> </table> <p>at (location) Sport- en Recreatiecentrum De Haan (competition venue)</p>	Date	October 22, 2018	from	11:00	to	20:00	and the	October 23, 2018	from	8:30	to	20:00
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15 DEADLINES	<p>Final entries for singles September 23, 2018 Seniors AND U21 Final entries for doubles October 3, 2018 Payment deadline October 21, 2018 <i>the full amount has to be transferred latest until that date</i> Accommodation forms September 23, 2018 Travel details October 3, 2018</p>												
16 ENTRY CANCELLATION	<p>Cancellation of participation is possible till October 21, 2018 at 12h local time</p> <p>To be sent to the Competition Manager After this deadline, the penalty for non show policy will apply.</p> <p>ADDITIONAL IMPORTANT INFORMATION!! For cancellations after the entry deadline (30 days before the event), a cancellation fee of 120 Euro € will be charged for each player, coach and medical staff. (Coach & Medical staff needs to pay only in case they booked the official Hotel package). These cancellation amounts will be added to the associations' s invoice to be paid, together with the hospitality costs, to the organizers either by bank transfer or by cash on site.</p> <p>Associations will not be allowed to enter future WORLD TOUR and CHALLENGE events if any cancellation fees remain outstanding. Cancellations have to be sent to the Competition Manager AND the Organizers.</p>												
17 ENTRIES	<p>ONLINE ENTRIES ONLY or contact the Competition Manager</p> <p>For 2018 the participation fee for the players is fixed to (according to the currency) 12 Euro €</p>												
18 PAYMENT	<p>1) After receiving an invoice from the Organizing Committee please send your payment by bank transfer, to:</p> <ol style="list-style-type: none"> Vlaamse Tafeltennisliga VZW KBC Brussels Wayez Wayezstraat 116 1070 Brussel BE81 7340 0173 7824 KREDBEBB 734 0017378 24 <p>2) Cash upon your arrival</p> <p>Additional information The OC prefers payment via Bank Transfer. Cash payment on site only possible in euros (and NOT possible with credit card)</p> <p>The payment of the full amount from each association should be done in ONE invoice. Individual payments are not possible anymore. Individual players can ask that the OC issue separate invoices.</p>												
19 VISA	<p>For those who would need a visa to enter into the country, please contact the organizers to get a letter of invitation at least 2 months in advance with: Full name, nationality, passport number with expiration date, address and occupation and also birthday and place of birth.</p>												
20 INFORMATION FOR PLAYERS	<p>By entering the event, players agree to abide by all ITTF rules and by the rules and regulations of the Organizing Committee. All entered associations, pairs and individual players agree to be under the auspices of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind. A participant's refusal of above listed coverage may be subject to suspension or dismissal from the competition.</p>												
21 INFORMATION FOR PARTICIPANTS	<p>In the context of betting participants shall not, by any manner whatsoever, infringe the principle of fair play, show unsporting conduct, or attempt to influence the course or result of a competition, or any part thereof, in a manner contrary to sporting ethics. Any violation of this principle shall be disciplined according to provisions of ITTF regulation 3.5.3.</p>												
22 INSURANCE	<p>By entering the event, each association must ensure that all delegation members have medical, travel and other appropriate insurance.</p>												
23 NUMBER OF ENTRIES PER ASSOCIATION	<p>According to the 2018 ITTF Challenge Directives and SSI, we have to limit the number of entries to 220 players in total. Only the final entries are taken into consideration by the organizers and the Competition Manager for the participation of your players.</p> <p>For the ITTF Challenge: An association can enter a maximum of:</p> <p>Men and Women Singles: 6 players per Association (each gender) / 12 players for the Host Association (each gender) Men and Women Doubles: 3 pairs or 6 players per Association (each gender) / 6 pairs or 12 players for the Host Association (each gender) U21 Men and Women Singles: 6 players per Association (each gender) / 12 players for the Host Association (each gender)</p> <p>Additional entries will be put on a waiting list and accepted depending of the total number of entries.</p> <p>Please refer to the Official Documents on the Challenge section of the ITTF web-site or contact the Competition Manager.</p>												